



# Boston Borough Council

**Chief Executive  
Rob Barlow**

Municipal Buildings  
Boston  
Lincolnshire PE21 8QR  
Tel: 01205 314200

Friday 4 July 2025

## Notice of meeting of the Licensing Sub-Committee

Dear Councillor

You are invited to attend a meeting of the Licensing Sub-Committee  
on **Monday 14th July 2025 at 10.00 am**  
in the Committee Room - Municipal Buildings, West Street, Boston, PE21 8QR

**Rob Barlow  
Chief Executive**

### Membership:

Panel: Councillors Stuart Evans, Paul Gleeson and Lina Savickiene  
Substitute: Councillor John Baxter

**Members of the public are welcome to attend the committee meeting as observers except during the consideration of exempt or confidential items.**

**This meeting may be subject to being recorded.**

## Agenda

### Part I - Preliminaries

#### **A Election of Chairman**

#### **B Apologies for Absence**

To receive apologies for absence.

#### **C Declarations of Interest**

To receive declarations of interests in respect of any item on the agenda.

## **Part II - Agenda Items**

### **1 Star Market, 5-9 New Street, Boston**

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(A report by Anna McDowell, Senior Licensing Officer)

#### **Notes:**

Please contact Democratic Services ([demservices@boston.gov.uk](mailto:demservices@boston.gov.uk)) if you have any queries about the agenda and documents for this meeting.

Council Members who are not able to attend the meeting should notify Democratic Services as soon as possible.

#### **Alternative Versions**

Should you wish to have the agenda or report in an alternative format such as larger text, Braille or a specific language, please telephone 01205 314591.

The procedures for the hearing appear overleaf.

## **Licensing Hearing Procedure**

### **Licensing Hearing Procedure**

1. The Sub-Committee deals with the Preliminaries.
2. The Applicant, Senior Licensing Officer and responsible authorities are invited into the room.
3. The Chairman invites introductions.
4. The Legal Advisor explains the procedures.
5. The Senior Licensing Officer presents her report.
6. Members of the Sub-Committee ask any questions of the Senior Licensing Officer in respect of the information they have received.
7. The Responsible Authorities are invited to address the Sub-Committee to present their case.
8. Members of the Sub-Committee ask questions of the Responsible Authorities.
9. The Applicant is invited to address the Sub-Committee to present their case.
10. Members of the Sub-Committee ask questions of the Applicant.
11. If required, Members of the Sub-Committee may then ask further questions of the Senior Licensing Officer, the Applicant and the Responsible Authorities in respect of the report.
12. The Chairman asks the Legal Advisor whether there are any other matters to be raised or resolved before the Sub-Committee retires to begin its deliberations.
13. The Chairman advises that the Members of the Sub-Committee will consider the report in private and make their decision. The Legal Representative will remain with them, but will at no point take part in the deliberations; the Legal Representative will give legal advice if required and the decision notice will contain details of this advice.
14. The Applicant, the Responsible Authorities and the Senior Licensing Officer are escorted from the room.
15. Once a decision has been made the decision and the reasons for the decision will be formally notified in writing by the Senior Licensing Officer within 5 working days.